

SANBORN REGIONAL SCHOOL BOARD

SRSD File: BGB

**POLICY ADOPTION**

Statement of Purpose

The purpose of this policy is to define the process by which the Sanborn Regional School Board will adopt policies.

Statement of Policy

Adoption of board policies shall be conducted in a manner which allows public input, and shall require reading of the policy at two separate school board meetings.

First Reading:       1. Announcement and publication of proposed new or revised policies as an item of information.  
                          2. Opportunity offered to concerned groups or individuals to react to policy proposals.  
                          3. Discussion and action by the board to accept policy proposals for first reading.

Second Reading:    1. Prior to enactment, all policy proposals shall be titled and coded as appropriate to subject and in conformance with the codification system used in the board policy manual.  
                          2. Policies and amendments adopted by the Board shall be attached to and made a part of the minutes of the meeting at which they are adopted and shall also be included in the policy manual of the district in accordance with Policy BGE.  
                          3. Policies and amendments to policies shall be effective immediately upon adoption unless a specific effective date is provided in the adopted resolution.  
                          4. The final vote to adopt or not adopt should take place at least two weeks after the meeting at which policy proposals are first read.  
                          5. Policies may be amended by the affirmative vote of a majority of the entire board at any meeting.

Emergency Procedures

On matters of unusual urgency and/or at the discretion of the board, the board may waive the two reading requirement and take immediate action to adopt new policies or to revise existing policies.

Annual Reaffirmation of Policies

The board's set of written policies shall be readopted at each annual organizational meeting, subject to the understanding that all policies not established by law and/or contractual arrangements may be changed through board action as described above.

Law, Philosophy and Enforcement

The board will make every effort to ensure that its policies conform to the higher supremacy of state and federal laws, including the provisions of the State and U. S. Constitutions. Further, while it is not feasible to reiterate the principles of the board-adopted educational philosophy in the language of each and every policy statement, it is to be assumed that the spirit of this document will prevail in the implementation of all policies.

The board expects compliance with its adopted policies, and noncompliance by staff or students will be considered cause for disciplinary action.

Related Policy: BGE

Original Effective: October 4, 1972

Revised: September 2, 1992

Revised: January 22, 1997

Reaffirmed August 10, 2010